INSTRUCTIONS ARE FOUND ON THE WORK PAGE (W) BELOW.

ANNUAL REPORT OF UTILIZATION AND DISPOSAL		FOR FY ENDING	INTERAGENCY REPO NUMBER			
	F EXCESS AND SURPLUS PERSONAL PROPERTY			SSA-AN		
TO:		FROM AGENCY NAME:				
		AGENCY NAME.				
		CONTACT NAME:				
	GENERAL SERVICES ADMINISTRATION					
	OFFICE OF TRANSPORTATION AND PROPERTY	STREET ADDRESS:				
	MANAGEMENT (FB)					
	WASHINGTON, DC 20406	CITY:	STATE:	ZIP CODE:		
A. EXCESS PROPERTY TRANSACTIONS			ACQUISITION COST			
1.	DETERMINED EXCESS					
2.	DIRECT TRANSFERS TO OTHER FEDERAL AGENC					
	B. SURPLUS PROPERTY DISPOSITIONS		ACQUISITION COST			
3.	EXPENDED TO SCRAP					
4.	ABANDONED OR DESTROYED					
5.	DONATED TO PUBLIC BODIES					
6.	OTHER DONATIONS (Explain in remarks)					
7.	USABLE PROPERTY SOLD BY OTHER THAN GSA					
C. PROCEEDS FROM SALE			ACQUISITION COST			
8.	FROM SALE OF USABLE PROPERTY					
9.	FROM SALE OF SCRAP					
REMARKS (Continue on separate sheet(s), if necessary)						

TYPED NAME OF APPROVING OFFICIAL	SIGNATURE OF APPROVING OFFICIAL	DATE
TYPED TITLE OF APPROVING OFFICIAL		